

Table of Contents

CAC Welcome Packet

The following documents are for approved CAC organizations operating in Federally- facilitated Marketplaces, including State Partnership Marketplace states.

Agreement between CMS and the CAC Designated Organization (CDO) and Appendices A, B, and C

- To be signed and returned to CMS at CACQuestions@cms.hhs.gov in order to become a CDO
- **Document:** CMS-CDO Agreement

Model Agreement between a CDO and each of its individual CAC staff and volunteers

- **Document:** Model Agreement CDO-CAC

Appendices to the Model Agreement between a CDO and each of its individual CAC staff and volunteers

- Appendix A: Privacy and Security Standards
- Appendix B: Definitions

Instructions on assigning individual CAC identification numbers

- **Document:** Instructions on How to Assign CAC Identification Numbers

Quick Reference Guide to Plan Year 2016 Training

- **Document:** FFM Registration and Training Steps for Assistants

Model CAC Certificate for CAC Designated Organizations to complete and provide to their individual CAC staff and volunteers (English)

- **Document:** CAC Certificate English

Model CAC Certificate for CAC Designated Organizations to complete and provide to their individual CAC staff and volunteers (Spanish)

- **Document:** CAC Certificate Spanish

Model CAC Recertification Request Form for CAC Designated Organizations to provide to their individual CAC staff and volunteers who are completing the required annual recertification process

- **Document:** Model Recertification Request Form

Model Authorization Form Template for CAC Designated Organizations and individual CAC staff and volunteers (English)

- **Document:** CAC Model Authorization Form English

Model Authorization Form Template for CAC Designated Organizations and individual CAC staff and volunteers (Spanish)

- **Document:** CAC Model Authorization Form Spanish